

Child Care Development Fund aka CCDF

Do you want to send your child to preschool or daycare, but you are not sure how you are going to afford it? Do you currently work and/or attend college or a vocational school? If not, are any of these goals of yours if you can find quality preschool or daycare? If so, you might be eligible for child care vouchers which would make a high quality preschool or daycare for your child/children extremely affordable, if not nearly free! The fee schedule will depend upon the total household income and size; and it may vary as the variables change.

What are the income criteria? Initially, when you apply, your family can earn up to 127% of the FPL (Federal Poverty Limit); however, once active on the program, your family can earn up to 226% of the FPL. What does this really mean? For a single mother, so two people in a household, when she initially applies; mom cannot gross more than \$1,695/month or \$20,340/year. The uniqueness of CCDF's program is this: it allows mom to get on her feet and earn more money and not lose her benefits! The program, however, will require mom to pay more per week for child care on her part, but mom will be able to afford to do so. When mom finally "caps out of the program," she will be able to gross, for example, \$3,017/month or \$36,205/year.

What is the process? First, you must fill out a "Pre-Application," which can be completed at the local Children's Bureau Office, located at 3620 Everbrook Lane, Suite F, Muncie, IN 47304, or you can download an application, in either English or Spanish, at the following link and mail in the supporting documentation. The link for the application is: <http://www.childrens-bureau.org/what-we-do/child-care-development-fund-ccdf>. No access to a computer or the internet? No problem! Wes-Del Elementary has their Computer Lab, located in the 5th grade hallway, open to the public every Tuesday and Thursday from 6 pm to 8 pm as long as school is in session. Mr. Carr and Amy Logan would be happy to help you download and print the application. Once the application has been processed, you will be notified via mail as to whether your application was approved or denied.

What is the waiting time for a voucher? This is a tricky answer, as it is not specific because it is controlled by the State of Indiana as to when there is funding available. The sooner you can put in your "Pre-Application," the better. When funding does become available, they notify you via mail. It is extremely critical that if you have applied for CCDF assistance check your mail and read it. Their notifications often come in "junk mail" looking form.

CHILD CARE and DEVELOPMENT FUND (CCDF) Pre-application (v2-16)

Date Completed _____ Phone: Area Code (____) Number _____

Last Name _____ First Name _____

Street Address _____ City _____ County _____ Zip _____

Are you (check one) Working or Attending School? If you are working, are you paid Weekly Bi-Weekly Other _____
 is a spouse/parent of the child(ren) living with you? Yes No If yes, are they Working Attending School or Other _____
 If spouse/parent is working, are they paid Weekly Bi-Weekly Other _____

PLEASE NOTE: YOU MUST ATTACH A COPY OF A RECENT PAY-STUB FOR YOURSELF AND OTHER ADULT, IF APPLICABLE. IF SELF EMPLOYED ATTACH STATEMENT OF PROFIT AND LOSS FOR PREVIOUS MONTH.

Complete the table below for ALL household members including yourself.

LIST ALL MEMBERS OF THE HOUSEHOLD Last Name, First Name	Date of Birth	Does child need child care services?	Does child have special needs? (See Note)	Relationship to Applicant	Licensed Foster Parent
		N/A	N/A	SELF	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		N/A
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		N/A
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		N/A

Special Needs Note: Child must be enrolled in Children with Special Health Care Services, First Steps, Public School Special Education (IEP), or Head Start (professionally diagnosed with disabilities); receiving Supplemental Social Security, or have a statement from health professional. (Documentation must be submitted.)

Additional Questions

- Are you and your family currently living in a homeless or domestic violence shelter?
Yes or No
- Are you and your family currently living in a car, park or other public place?
Yes or No
- Do your family assets (cash, retirement, real property, and investments) total more than one million? Yes or No

AFFIRMATION STATEMENT

I hereby certify all the information provided is true and correct to the best of my knowledge. I understand submission of this application does not guarantee services will be provided. Further, I understand I will be asked to verify information supplied on this pre-application when and if I complete an application for services.

Signed, _____ Date _____

Your pre-application must be renewed every 90 days. This process is initiated by the Intake Agency by mail. Please notify the agency of any changes to your application, including address.

OTHER SOURCES OF INCOME

Child Support \$ _____ mo.
 Social Security \$ _____ mo.
 TANF* \$ _____ mo.
 (*Documentation required)
 Unemployment \$ _____ mo.
 Other \$ _____ mo.

Check all categories which best describe who is currently watching your child(ren).

Licensed Child Care Center
 Licensed Child Care Home
 Unlicensed Registered Child Care Ministry
 Friend / Relative / Neighbor
 Head Start
 Pre-School
 Before/After School Program
 Boys/Girls Club
 Nanny (In my own home)
 No one at this time
 Other _____

RETURN THIS FULLY COMPLETED FORM AND PAYSTUBS AND/OR SCHOOL SCHEDULES TO:
 Children's Bureau, Inc.
 3620 North Everbrook Lane, Suite F
 Muncie, IN 47304 Phone 765-381-0210 * Toll Free 866-800-8115 * Fax 765-381-0212